



# Grass Valley School District

## Classified Vacancy Announcement Job Posting #21-17 - Classified Duty Aide

<b>JOB TITLE</b>	<b>CLASSIFIED DUTY AIDE</b>
	2021/2022 School Year Probationary/Permanent 180 Day Classified Position
<b>LOCATION</b>	<b>LYMAN GILMORE</b>
<b>SALARY RANGE</b>	As Per Classified Salary Schedule: Position Range I: \$15.00 - \$1/hr ** Crossing Guards/Classified Duty Aides – Pays at the same rate as other positions. Placement For New Employees To The District Ranges Between Step 1 and Step 3 Based On Experience.
<b>BENEFITS</b>	The Grass Valley School District offers qualifying employees an insurance package of medical, dental and vision coverage. District contribution for a full time employee is \$8,780 annually. Prorated benefits (medical, dental and vision) available at 50% FTE.
<b>HOURS</b>	2.0 hrs/day 11:15 am – 1:15 pm, Monday through Friday
<b>REQUIREMENTS</b>	<p>GVSD seeks an individual who is energetic, dependable, has a strong work ethic, is self-initiated, and is a team player with the ability to work well with others.</p> <ul style="list-style-type: none"> <li>• Experience with children</li> <li>• Ability to direct the work of groups of students and redirect student behavior in a fair consistent manner.</li> <li>• 18 years of age</li> <li>• High School Diploma or Equivalent</li> <li>• Driver’s License (copy upon hire)</li> <li>• TB Screening (copy upon hire)</li> <li>• COVID Vaccine or participate in weekly testing</li> </ul>
<b>INCLUDE IN PACKET</b>	<ul style="list-style-type: none"> <li>• Application, Letter of Introduction, Resume</li> <li>• Current Letters of Recommendation from Past Employers (3)</li> <li>• High School Diploma/GED</li> </ul>
<b>APPLICATION DEADLINE</b>	<b>UNTIL FILLED</b>
<b>STARTING DATE</b>	As soon as possible and upon completion of background check by the Department of Justice (DOJ) and Federal Bureau of Investigation (FBI).
<p><b>To apply, APPLICANTS must complete an online application through Edjoin (<a href="http://www.edjoin.org">www.edjoin.org</a>) by the deadline date.</b></p>	

### EQUAL OPPORTUNITY EMPLOYER

Grass Valley School District is an equal opportunity employer and prohibits unlawful discrimination and/or harassment of district employees, job applicants, in educational programs and activities based on any legally protected characteristics, actual or perceived, including, but not limited to: race, color, national origin, ancestry, religion, age, marital status, pregnancy, physical or mental disability, medical condition, genetic information, veteran status, sex, sexual orientation, gender, gender identity or gender expression or association with any of the aforementioned protected group statuses. No person shall be denied employment solely because of any impairment which is unrelated to the ability to engage in activities involved in the position(s) or program for which application has been made. It is the responsibility of the applicant to notify the employer of any necessary modifications to the job or work site in order to determine whether the employer can reasonably accommodate any known disability. The Grass Valley School District prohibits sexual harassment and maintains a tobacco-free, drug-free environment. Inquiries regarding the District’s nondiscrimination policies may be directed to the Superintendent or designee.