

Grass Valley School District

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| POSITION TITLE: | SCHOOL PSYCHOLOGIST |
| PLACEMENT: | PSYCHOLOGISTS SALARY SCHEDULE |
| REPORTS TO: | DIRECTOR OF SPECIAL EDUCATION AND CATEGORICAL PROGRAMS / SITE PRINCIPALS |

SUMMARY:

Under the direction of the Director of Special Education and Categorical Programs and the school site Principals, provides psychological services to schools including testing, counseling, and consulting to assist them in meeting the educational needs of pupils.

ESSENTIAL FUNCTIONS:

Essential functions may include, but are not limited to the following:

- Consults with teachers and other school personnel to obtain information regarding the reason for referral.
- Gathers background information on the student's psychological history by conducting behavioral observations, making home visits, conducting interviews, and reviewing school records.
- Selects and administers age and culturally appropriate assessment methods and materials in order to determine the needs of the student.
- Interprets assessment results and compiles comprehensive psychological assessment reports that address the reason for referral and include appropriate recommendations.
- Serves as a member of the interdisciplinary assessment team assigned to each school and works as a team member and problem solver while attending student meetings, making placement decisions, developing intervention plans, and planning programs to meet the special needs of children.
- Performs functional behavioral assessments and develops behavioral intervention plans, as necessary.
- Communicates case findings and recommendations to school staff and parents.
- Participates in initial and triennial IEP meetings and contributes to the development of the Individualized Education Plan (IEP).
- Performs casework services with students and families to help resolve student's behavioral and social/ emotional difficulties.
- Ensures that students with exceptional needs obtain the maximum benefits from their education in the least restrictive environment within the limits of the law and practical limitations.
- Responsible for informing and disseminating special education State laws and guidelines to school administrators, staff, and parents.
- Serves as a resource to teachers and staff regarding psychological services and the academic/ psychological needs of students.
- Provides in-service training and workshops for teachers and staff regarding mental health issues and proper procedures for the identification and referral of students.
- Organizes and conducts specialized programs to include parent training classes and student support activities.
- Conducts specialized individual and group counseling sessions to address specific emotional, social, and behavioral needs of students.
- Serves as a liaison between the student, home, school, private counseling facilities, and community resources such as social services and family service agencies.
- Provides follow-up support and periodic re-evaluation services as necessary.
- Acts as a member of the school crisis team to provide intervention to students as necessary.
- Compiles monthly reports and maintains accurate case records.
- Models nondiscriminatory practices in all activities.
- Maintains adequate and current testing materials required by school psychologists.

MINIMUM QUALIFICATIONS:

EDUCATION AND EXPERIENCE

- A Masters Degree from an accredited college or university with an emphasis in educational psychology.
- One year unsupervised work as a school psychologist - preferred.
- At least one year experience working in schools and background in special education programs - preferred.

Grass Valley School District

SCHOOL PSYCHOLOGIST CONTINUED

CREDENTIALS AND/OR SKILLS AND ABILITIES

- Possess a valid California Pupil Personnel Services Credential with School Psychology authorization.

CERTIFICATE REQUIREMENTS

- Valid CA Driver's License
- TB Test (Current within last 4 years)

WORK ENVIRONMENT:

- Primarily an office and school environment.

HAZARDS

- Extended viewing of computer monitor.
- Working around and with office equipment having moving parts.
- May be exposed to contact with uncooperative or abusive individuals.
- Potential for exposure to contact with blood borne pathogens or body fluids.

PHYSICAL REQUIREMENTS:

| <u>Endurance</u> | <u>Minutes At One Time</u> | <u>Total Hours In An 8-Hour Day</u> |
|------------------|----------------------------|-------------------------------------|
| Sit | 0-30 min. | 3-5 |
| Stand | 0-5 min. | 0-2 |
| Walk | 0-5 min. | 3-5 |
| Drive | 0-30 min. | 0-2 |
| Keyboarding | 0-5 min. | 1-4 |

| | NVR 0% | RARE 1-5% | SELD 6-19% | OCCAS 20-33% | FREQ 34-66% | CONT 67-100% |
|--------------|-----------|--------------|---------------|-----------------|----------------|-----------------|
| LIFT | | | | | | |
| 1 - 10 lbs. | | | | | | X |
| 11 - 20 | | X | | | | |
| 21 - 35 | | X | | | | |
| 36 - 50 | | X | | | | |
| 51 - 75 | | X | | | | |
| 76 - 100 | | X | | | | |
| CARRY | | | | | | |
| 1 - 10 lbs. | | | | | X | |
| 11 - 20 | | X | | | | |
| 21 - 35 | | X | | | | |
| 36 - 50 | | X | | | | |
| 51 - 75 | | X | | | | |
| 76 - 100 | | X | | | | |
| PUSH | | | | | | |
| 1 - 10 lbs. | | | X | | | |
| 11 - 20 | | X | | | | |
| 21 - 35 | | X | | | | |
| 36 - 50 | | X | | | | |
| 51 - 75 | | X | | | | |
| 76 - 100 | | X | | | | |
| PULL | | | | | | |
| 1 - 10 lbs. | | | X | | | |
| 11 - 20 | | X | | | | |
| 21 - 35 | | X | | | | |
| 36 - 50 | | X | | | | |
| 51 - 75 | | X | | | | |
| 76 - 100 | | X | | | | |

| | NVR 0% | RARE 1-5% | SELD 6-19% | OCCAS 20-33% | FREQ 34-66% | CONT 67-100% |
|--------------------|--------------------------------|--------------|---------------|-----------------|----------------|-----------------|
| Bend/Stoop | | | | | X | |
| Twist | | | | X | | |
| Crouch/Squat | | | | X | | |
| Kneel | | | X | | | |
| Crawl | | X | | | | |
| Walk-Level | | | | | X | |
| Walk-Uneven | | X | | | | |
| Climb Stairs | | X | | | | |
| Climb Ladder | | X | | | | |
| Reach Shoulder | | | X | | | |
| Use Arms | | | | | | X |
| Use Wrists | | | | | | X |
| Use Hands | | | | | | X |
| Handling | | | | | | X |
| Fingering | | | | | X | |
| Foot Control | | | | X | | |
| ENVIRONMENT | | | | | | |
| Inside | | | | | | X |
| Outside | | | | X | | |
| Heat | N | O | R | M | A | L |
| Cold | N | O | R | M | A | L |
| Dusty | N | O | R | M | A | L |
| Noisy | N | O | R | M | A | L |
| Humid | N | O | R | M | A | L |
| HAZARDS: | Blood Borne Pathogens X | | | | | |
| Mechanical | Radiant | | Explosive | | | |
| Burns | Electrical | | Other | | | |

Grass Valley School District

SCHOOL PSYCHOLOGIST CONTINUED

Grass Valley School District is an equal opportunity employer and prohibits unlawful discrimination and/or harassment of district employees, job applicants, in educational programs and activities based on any legally protected characteristics, actual or perceived, including, but not limited to: race, color, national origin, ancestry, religion, age, marital status, pregnancy, physical or mental disability, medical condition, genetic information, veteran status, sex, sexual orientation, gender, gender identity or gender expression or association with any of the aforementioned protected group statuses. No person shall be denied employment solely because of any impairment which is unrelated to the ability to engage in activities involved in the position(s) or program for which application has been made. It is the responsibility of the applicant to notify the employer of any necessary modifications to the job or work site in order to determine whether the employer can reasonably accommodate any known disability. The Grass Valley School District prohibits sexual harassment and maintains a tobacco-free, drug-free environment. Inquiries regarding the District's nondiscrimination policies may be directed to the Superintendent or designee.

The information contained in this job description is for compliance with the American with Disabilities Act (ADA) and is not an exhaustive list of the duties performed for this position. Additional duties are performed by the individuals currently holding this position and additional duties may be assigned.

I, _____ have read and received a copy of this job description, and understand that a copy of this job description will become part of my personnel file.

Employee Signature

Date